

CHAPTER 2:

GETTING IN USING CQ

PURPOSE

The ASAP system resides at the Federal Reserve Bank. In order to access ASAP, you will use the CQ software to dial directly in to the Federal Reserve Bank system. In this chapter, you will learn how to log on to ASAP using the CQ software which you installed on your PC.

NOTE: if you are using a Fedline/3270 combination software package, your log on procedure will be slightly different. Procedures for logging on through Fedline/3270 are provided in the Fedline Installation and Use for ASAP Users document.

USER ID

Each individual user of the ASAP system must have a User ID. This User ID defines the functions available to the user. Your user ID and temporary password are provided to you over the telephone by the Federal Reserve Bank of Richmond. When you first log on, you must change the temporary password to one that is known only to you. Your password expires every thirty days. When selecting a new password, you must choose a password that you have not used in the last six times that you changed your password.

ASAP ID

In addition to your User ID, you also have an ASAP ID (this is your Agency Location Code and Region, if applicable) and Organization Access Code (OAC) that is assigned to your organization and provided to you by your servicing RFC. You use your ALC and OAC to sign on at the ASAP Main menu. While your User ID controls the *functions* to which you have access, your ALC and OAC control the *data* to which you have access. Many organizations may know your ALC - but your OAC is known only by your organization, and prevents other organizations from accessing your data.

GUIDE TO EXAMPLES

This chapter will show you how to get into ASAP using the CQ for DOS communications software and the CQ for WINDOWS software.

EXAMPLE ONE

Using CQ for DOS communications software, we will get into ASAP.

STEP 1: ACTION

First exit all applications, including WINDOWS, before using the CQ software. Get to a C: prompt in DOS. At the C prompt, change the directory to CQ and press Enter.



```
C:\cd\cq
```

STEP 1: RESULT

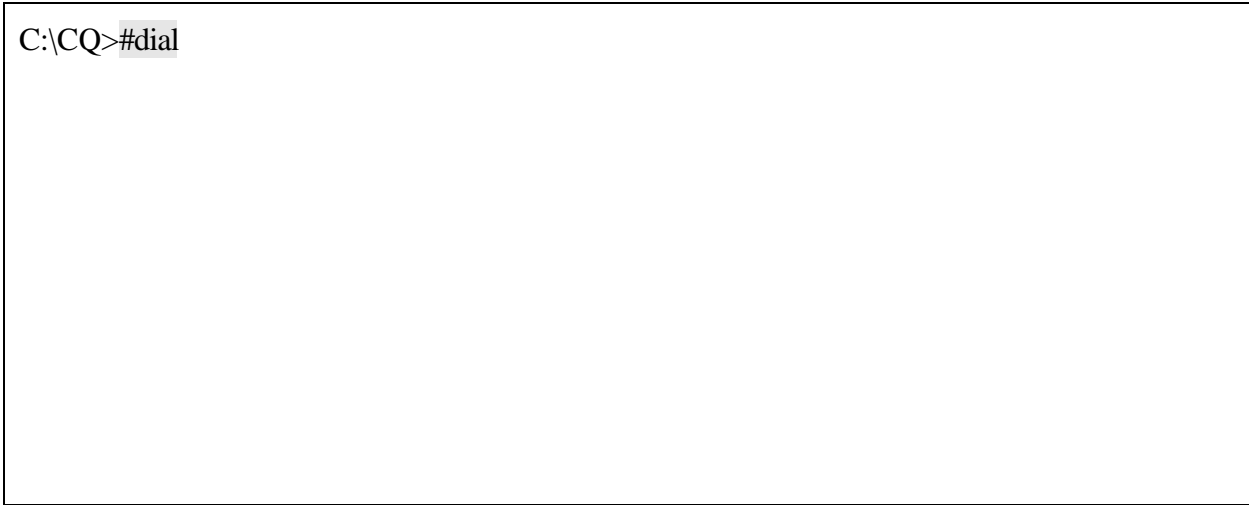
The following screen will appear.



```
C:\CQ>
```

STEP 2: ACTION

Enter the dial command - **#dial** - and press Enter.



```
C:\CQ>#dial
```

STEP 2: RESULT

The following screen appears.



Please Enter Password:

STEP 3: ACTION

Enter the password that you selected during installation and press Enter. Remember that the password **IS** case sensitive - if the password was specified during the **chngpswd** process in lower case letters, it must be typed in lower case letters; if it was specified during the **chngpswd** process in upper case letters, it must be typed in upper case letters. For security purposes, the password is not displayed when it is typed.

Please Enter Password: XXXXXXXX

STEP 3: RESULT

The following screen appears. In the upper right hand corner, the status line will go through initializing the modem, dialing, connecting and exchanging IDs with the host.

CQ-3270 SNA Station Emulator w/DES Release 3.4 (THE STATUS LINE IS HERE)

CQ-3270R SNA Station Emulator w/DES Release 3.4
Serial Number 3270-04-1804031

Copyright 1986-1995 by CQ Computer Communications Inc.
Tallahassee, FL --- All Rights Reserved

CQ Computer Communications Inc.
Tallahassee, Florida
(904)562-4255

Company: Federal Reserve System
User: Federal Reserve Bank of Richmond

Scroll Lock for Help; Ctrl-Alt Esc to Hot Key; Esc to stop dialing

STEP 4: ACTION

After a connection is made, the following screen appears. Enter the logon command as shown below and press Enter to access the training region of ASAP. **Please note:** once you cut over to production, the logon command will be `logon applid (p1uaimpx)`.

USSSFR LU = E1L2NXXX (NODE NAME)

FRAS

This is a private network
for authorized uses by authorized users only.

Unauthorized access attempts are subject to legal prosecution.

`logon applid (p1uaimcv)`

(The Status Line Appears here from this point on)

STEP 4: RESULT

After the user presses Enter on the FRAS Screen, the IMS Logon Screen appears.

FRAS

IMS/ESA
5.1

08/02/00

PP14 IMCV DIT IMS

08:57:46

ENTER: USERID =====>
PASSWORD =====>
NEW PASSWORD =====>
(IF DESIRED)

DFS2002 08:57:46 TERMINAL CONNECTED TO IMS P1UAIMCV

STEP 5: ACTION

Enter your User ID and password and press Enter. If you are signing on for the first time, enter the password provided to you over the telephone by the Federal Reserve Bank of Richmond, then tab to the New Password field and type in a new password. During subsequent logons, you will use the password that you selected. Passwords expire every 30 days.

FRAS

IMS/ESA
5.1

08/02/00 PP14 IMCV DIT IMS 08:57:46

ENTER: USERID =====> e1xxx01
PASSWORD =====> xxxxxxxx
NEW PASSWORD =====> xxxxxxxx
(IF DESIRED)

DFS2002 08:57:46 TERMINAL CONNECTED TO IMS P1UAIMCV

STEP 5: RESULT

The following screen is displayed.

TIME: 08:59:29 DATE: 08/02/00

FORMAT REQUEST

ENTER TRANSACTION FORMAT OR PRESS <CLEAR>

FORMAT ===>

DFS058I 08:59:29 SIGN COMMAND COMPLETED

STEP 6: ACTION

Type **asap** and press **Enter**.

```
TIME: 08:59:29      DATE: 08/02/00

  F O R M A T   R E Q U E S T
  _____

ENTER TRANSACTION FORMAT OR PRESS <CLEAR>

FORMAT ==> asap

DFS058I 08:59:29 SIGN COMMAND COMPLETED
```

STEP 6: RESULT

The ASAP Main Menu is displayed.

```
SP010A      AUTOMATED STANDARD APPLICATION FOR PAYMENTS      08/02/00
SP010AO      MAIN MENU      HH:MM:SS
08/02/2000   T

      <1>  PAYMENT REQUEST PROCESSING
      <2>  INQUIRY MENU
      <3>  FEDERAL AGENCY FUNCTIONS MENU
      <4>  RFC FUNCTIONS MENU
      <5>  FRB SUPPORT PROCESSING
      <6>  REPORT REQUEST MENU
      <7>  NOTIFICATIONS

      ASAP ID:      ENTER SELECTION NUMBER:
ORGANIZATION ACCESS CODE:      PRESS ENTER
F2=EXIT
```

STEP 7: ACTION

On the Main Menu, type in your ASAP ID (this is your ALC and Region, if applicable) and Organization Access Code. For security reasons, the OAC is not displayed when entered. Select a menu option and press Enter. **Note:** On your next sign on, you will not need to enter the ASAP ID and OAC if you will be using the same ID and OAC. You will just make your menu selection. If you don't recall the last ID you used, press the Enter key while the SELECTION NUMBER is blank and the ID will appear.

SP010A	AUTOMATED STANDARD APPLICATION FOR PAYMENTS		08/02/00
SP010AO	MAIN MENU		HH:MM:SS
08/02/2000	T		
<p><1> PAYMENT REQUEST PROCESSING</p> <p><2> INQUIRY MENU</p> <p><3> FEDERAL AGENCY FUNCTIONS MENU</p> <p><4> RFC FUNCTIONS MENU</p> <p><5> FRB SUPPORT PROCESSING</p> <p><6> REPORT REQUEST MENU</p> <p><7> NOTIFICATIONS</p>			
ASAP ID: 11000001		ENTER SELECTION NUMBER: 2	
ORGANIZATION ACCESS CODE: xxxxxxxx		PRESS ENTER	
F2=EXIT			

STEP 7: RESULT

The Inquiry Menu appears.

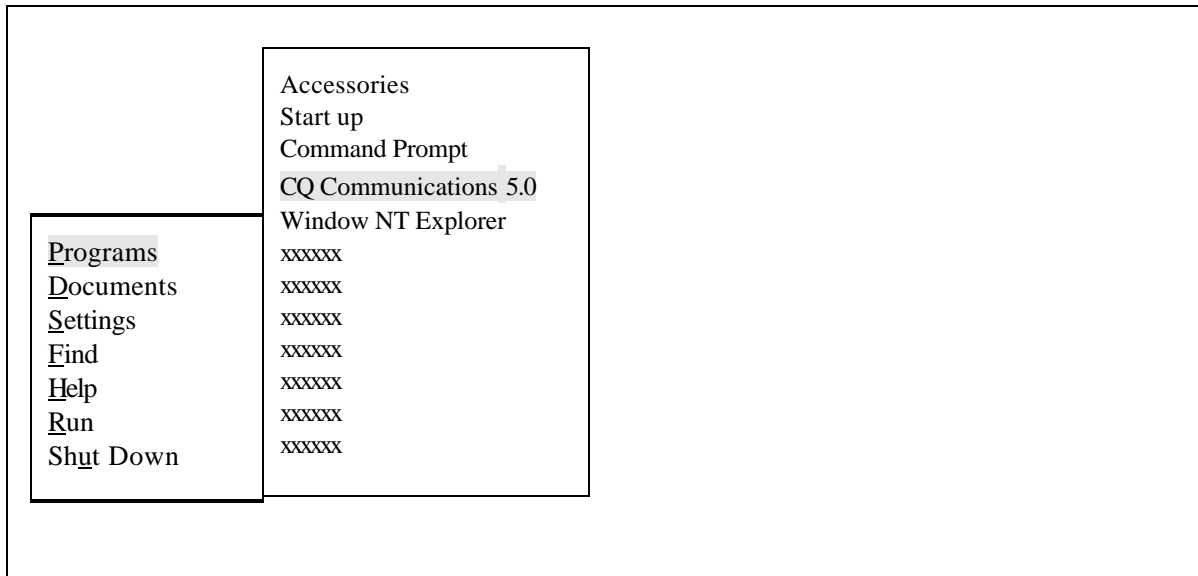
SP100A	AUTOMATED STANDARD APPLICATION FOR PAYMENTS		08/02/00
SP100AO	INQUIRY MENU		16:19:13
08/02/2000	T		
<p>< 1> PAYMENT REQUEST STATUS INQUIRY PROMPT</p> <p>< 2> ACCOUNT BALANCE INQUIRY PROMPT</p> <p>< 3> ACCOUNT STATEMENT INQUIRY PROMPT</p> <p>< 4> AUTHORIZATION TRANSACTION INQUIRY PROMPT</p> <p>< 5> ACCOUNT PROFILE INQUIRY</p> <p>< 6> FEDERAL PROGRAM AGENCY INQUIRY</p> <p>< 7> PAYMENT REQUESTOR INQUIRY</p> <p>< 8> RECIPIENT ORGANIZATION INQUIRY</p> <p>< 9> CFDA INQUIRY</p> <p><10> ALC INQUIRY</p> <p><11> RETURNED PAYMENT INQUIRY PROMPT</p> <p><12> BOOK ENTRY ADJUSTMENT INQUIRY PROMPT</p> <p><13> INTERSTATE AUTHORIZATION TRANSFER INQUIRY PROMPT</p> <p><14> SUPER USER INQUIRY</p>			
		ENTER SELECTION NUMBER: ____	
		PRESS ENTER	
F2=EXIT		F5=MAIN	

EXAMPLE TWO

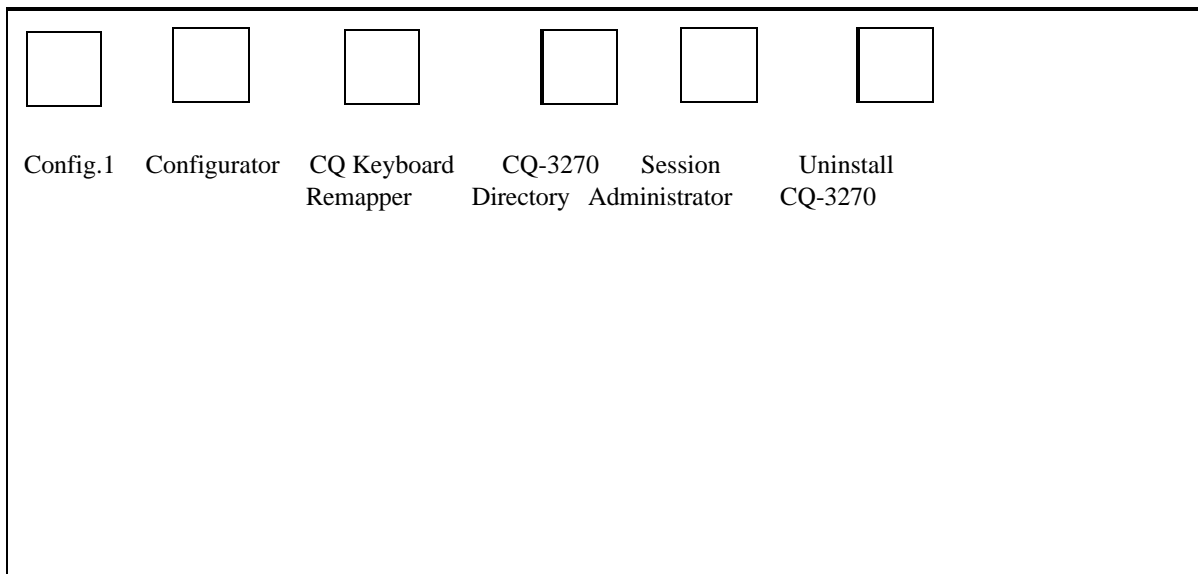
Using CQ for Windows communications software, we will get into ASAP.

STEP 1: ACTION

From the Start, select Programs and double click on CQ Communications 5.0

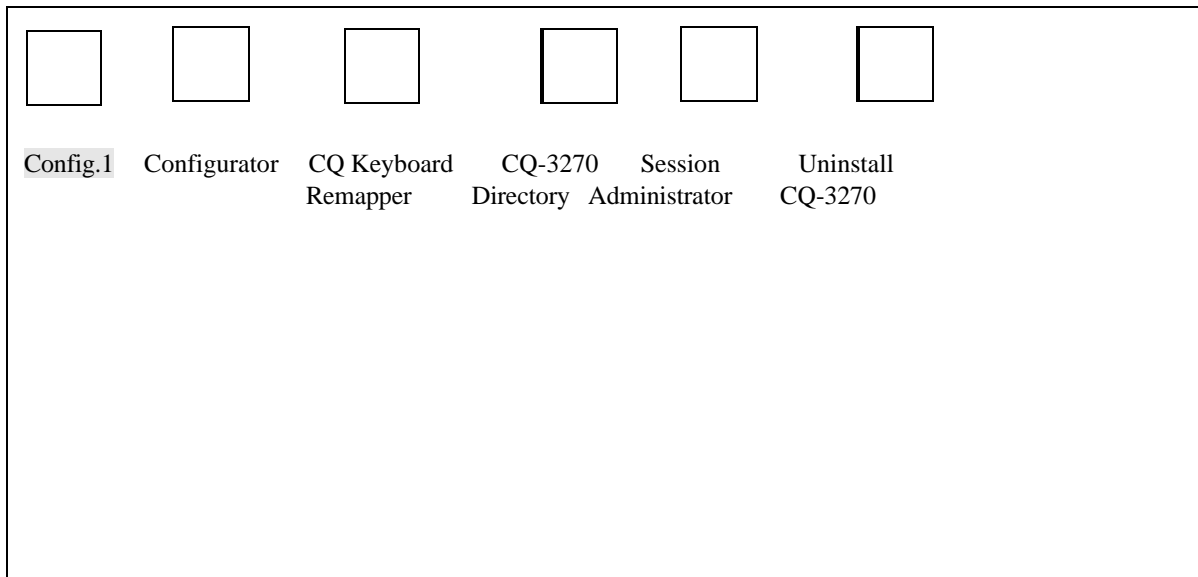
**STEP 1: RESULT**

The CQ WIN screen will appear.

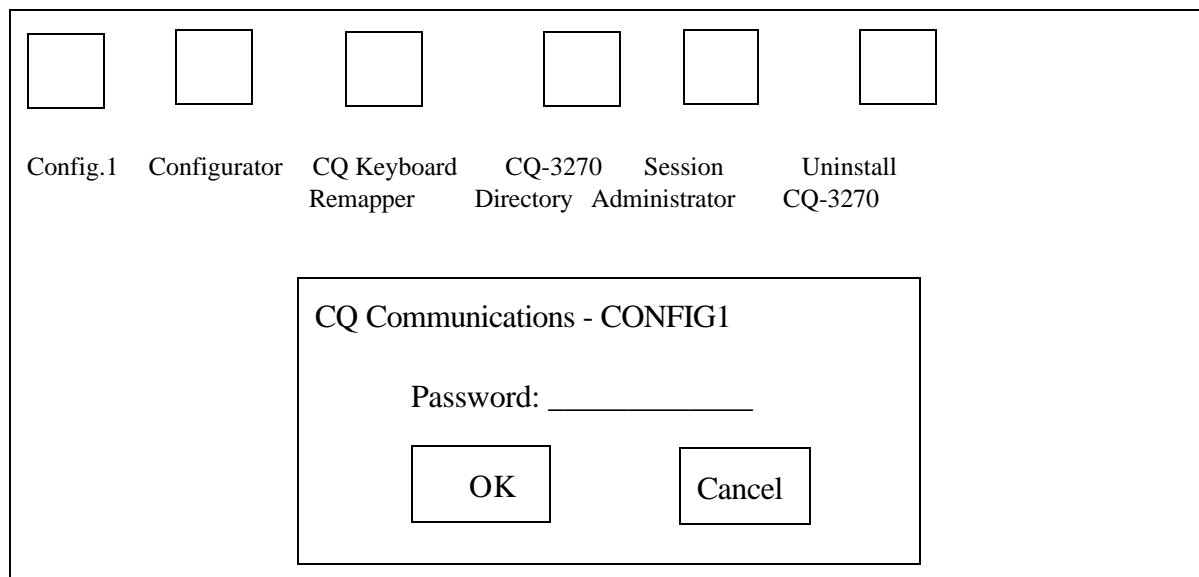


STEP 2: ACTION

Click on the Session Administrator icon or the Config.1 icon.

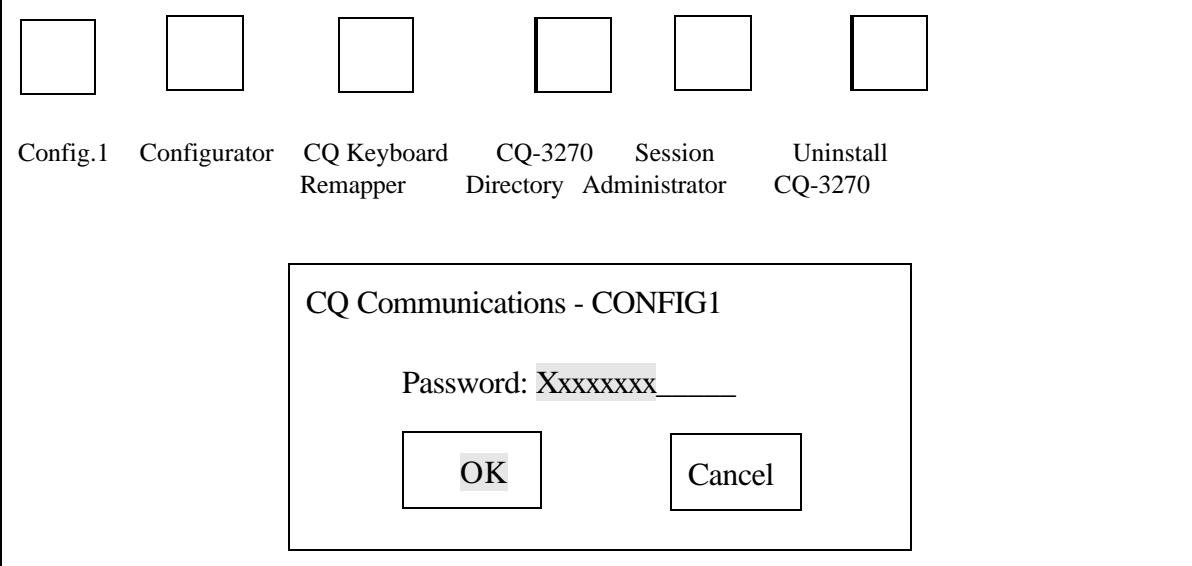
**STEP 2: RESULT**

You will get the CQ Communications - Config1. The CQ logo appears in “front” of the password box and you can click on it to get rid of it or it will go away on its own.



STEP 3: ACTION

Enter your Runtime Password (case sensitive) that was selected during the installation of CQ for Windows and click OK.



Config.1 Configurator CQ Keyboard Remapper CQ-3270 Directory Session Administrator Uninstall CQ-3270

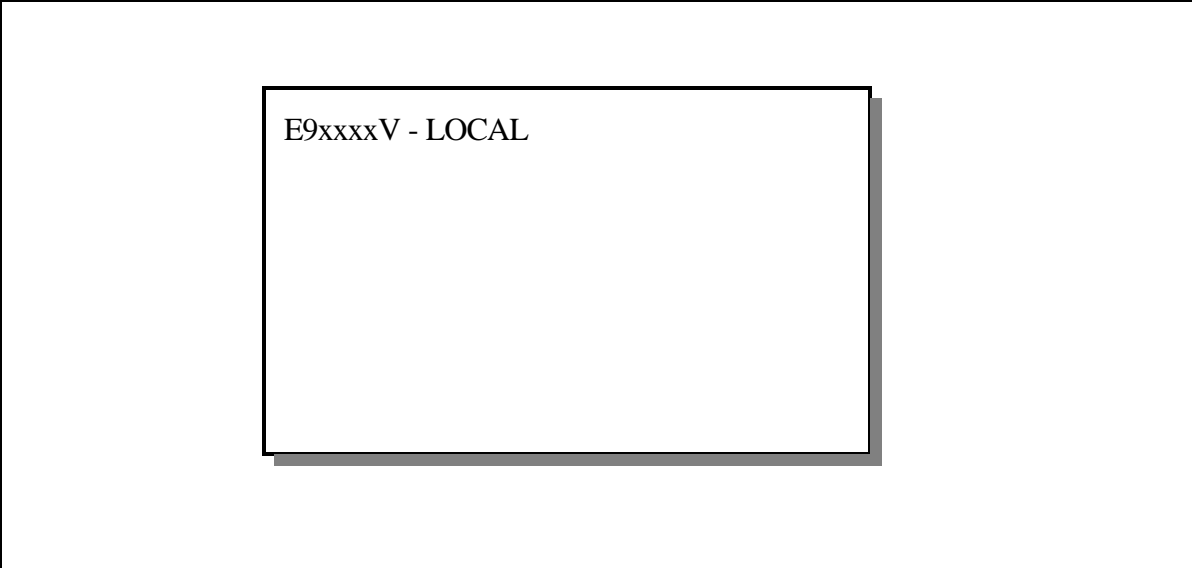
CQ Communications - CONFIG1

Password: Xxxxxxxx

OK Cancel

STEP 3: RESULT

Two CQ sessions screens will open up. If the first screen displays the node name E9xxxx and ends with a “P”, close this screen. Make sure you make your connection from the node ending in “V”.



E9xxxxV - LOCAL

STEP 4: ACTION

After a connection is made, the following screen appears. Enter the logon command as shown below and press Enter to access the training region of ASAP. **Please note:** once you cut over to production, the logon command will be `logon applid (p1uaimpx)`.

USSSFR LU = E9BXXXXV (NODE NAME)

FRAS

This is a private network
for authorized uses by
authorized users only.

Unauthorized access attempts are
subject to legal prosecution.

`logon applid (p1uaimcv)`

(The Status Line Appears here from this point on)

STEP 4: RESULT

After the user presses Enter on the FRAS Screen, the IMS Logon Screen appears.

FRAS

IMS/ESA
5.1

08/02/00

PP14 IMCV DIT IMS

08:57:46

ENTER:

USERID =====>
PASSWORD =====>
NEW PASSWORD =====>
(IF DESIRED)

DFS2002 08:57:46 TERMINAL CONNECTED TO IMS P1UAIMCV

STEP 5: ACTION

Enter your User ID and password and press Enter. If you are signing on for the first time, enter the password provided to you over the telephone by the Federal Reserve Bank of Richmond, then tab to the New Password field and type in a new password. During subsequent logons, you will use the password that you selected. Passwords expire every 30 days.

```

FRAS

IMS/ESA
5.1

08/02/00          PP14 IMCV DIT  IMS          08:57:46

ENTER:           USERID =====> e1xxx01
                  PASSWORD =====> xxxxxxxxx
                  NEW PASSWORD =====> xxxxxxxxx
                  (IF DESIRED)

DFS2002 08:57:46  TERMINAL CONNECTED TO IMS      P1UAIMCV
```

STEP 5: RESULT

The following screen is displayed.

```

TIME:  08:59:29          DATE:  08/02/00

  F O R M A T   R E Q U E S T
  -----

ENTER TRANSACTION FORMAT OR PRESS <CLEAR>

      FORMAT ====>

DFS058I 08:59:29  SIGN COMMAND COMPLETED
```


STEP 6: ACTION

Type **asap** and press **Enter**.

```
TIME: 08:59:29          DATE: 08/02/00

  F O R M A T   R E Q U E S T
  _____

ENTER TRANSACTION FORMAT OR PRESS <CLEAR>

FORMAT ==> asap

DFS058I 08:59:29 SIGN COMMAND COMPLETED
```

STEP 6: RESULT

The ASAP Main Menu is displayed.

```
SP010A          AUTOMATED STANDARD APPLICATION FOR PAYMENTS      08/02/00
SP010AO          MAIN MENU                                         HH:MM:SS
08/02/2000      T

      <1>  PAYMENT REQUEST PROCESSING

      <2>  INQUIRY MENU

      <3>  FEDERAL AGENCY FUNCTIONS MENU

      <4>  RFC FUNCTIONS MENU

      <5>  FRB SUPPORT PROCESSING

      <6>  REPORT REQUEST MENU

      <7>  NOTIFICATIONS

      ASAP ID:          ENTER SELECTION NUMBER:
ORGANIZATION ACCESS CODE:      PRESS ENTER

F2=EXIT
```

STEP 7: ACTION

On the Main Menu, type in your ASAP ID (this is your ALC and Region, if applicable) and Organization Access Code. For security reasons, the OAC is not displayed when entered. Select a menu option and press Enter. **Note:** On your next sign on, you will not need to enter the ASAP ID and OAC if you will be using the same ID and OAC. You will just make your menu selection. If you don't recall the last ID you used, press the Enter key while the SELECTION NUMBER is blank and the ID will appear.

SP010A	AUTOMATED STANDARD APPLICATION FOR PAYMENTS	08/02/00
SP010AO	MAIN MENU	HH:MM:SS
08/02/2000	T	
<1> PAYMENT REQUEST PROCESSING		
<2> INQUIRY MENU		
<3> FEDERAL AGENCY FUNCTIONS MENU		
<4> RFC FUNCTIONS MENU		
<5> FRB SUPPORT PROCESSING		
<6> REPORT REQUEST MENU		
<7> NOTIFICATIONS		
ASAP ID: 11000001		ENTER SELECTION NUMBER: 2
ORGANIZATION ACCESS CODE: 0101334		PRESS ENTER
F2=EXIT		

STEP 7: RESULT

The Inquiry Menu appears.

SP100A	AUTOMATED STANDARD APPLICATION FOR PAYMENTS	08/02/00
SP100AO	INQUIRY MENU	16:19:13
08/02/2000	T	
< 1> PAYMENT REQUEST STATUS INQUIRY PROMPT		
< 2> ACCOUNT BALANCE INQUIRY PROMPT		
< 3> ACCOUNT STATEMENT INQUIRY PROMPT		
< 4> AUTHORIZATION TRANSACTION INQUIRY PROMPT		
< 5> ACCOUNT PROFILE INQUIRY		
< 6> FEDERAL PROGRAM AGENCY INQUIRY		
< 7> PAYMENT REQUESTOR INQUIRY		
< 8> RECIPIENT ORGANIZATION INQUIRY		
< 9> CFDA INQUIRY		
<10> ALC INQUIRY		
<11> RETURNED PAYMENT INQUIRY PROMPT		
<12> BOOK ENTRY ADJUSTMENT INQUIRY PROMPT		
<13> INTERSTATE AUTHORIZATION TRANSFER INQUIRY PROMPT		
<14> SUPER USER INQUIRY		
		ENTER SELECTION NUMBER: ____
		PRESS ENTER
F2=EXIT F5=MAIN		